

August 2017

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
8/7/17	Nashville	All	8:30am-12:00pm	G.R.E.A.T. Customer Service	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CFW1000	HR-CFG080717-001
8/7/17	Nashville	All	1:00pm-4:00pm	G.R.E.A.T. Customer Service	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	CFGT1000	HR-CUSTFT4T080717-001
8/8/17	Nashville	All	8:30am-12:30pm	S.M.A.R.T. Performance Planning	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	STW100	HR-SMART080817-001
8/8/17	Nashville	All	1:00pm-4:00pm	S.M.A.R.T. Performance Planning	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	STFM1000	HR-SMARTT4T080817-001
8/8/17	Nashville	All	8:30am-12:00pm	Pre-Supervisory	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	PST1000	HR-PST080817-001
8/9/17	Nashville	All	8:30am-12:00pm	Get S.M.A.R.T.er	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	GSPM1000	HR-GSPM080917-001
8/9/17	Nashville	All	1:00pm-4:00pm	Get S.M.A.R.T.er	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	GST4T1000	HR-GST4T080917-001
8/10/17	Nashville	All	8:00am-5:00pm	How to Facilitate Teach Back	Certification	505 Deaderick Street 1st Floor Training Room 2	HTFTB1000	HR-HTFTeach-081017-001
8/10/17	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Staff's Guide to Preventing Workplace Harassment	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	RWST1000	HR-RWS081017-001
8/10/17	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	RWMG1000	HR-RWMG081017-001
8/14/17	Nashville	All	8:30am-12:30pm	Performance Coaching	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room G	PC1000	HR-PC081417-001

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8/14/17	Nashville	All	1:30pm-4:30pm	Performance Coaching	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room G	PCT4T1000	HR-PCT4T081417-001
8/14/17	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	BET1000	HR-BET081417-001
8/15/17	Nashville	All	8:30am-12:00pm	Planning and Priority Setting	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	PAPS1000	HR-PAPS081517-001
8/15/17	Nashville	All	1:00pm-4:00pm	Planning and Priority Setting	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	PAPST4T1000	HR-PAPST4T081517-001
8/15/17	Nashville	All	8:30am-12:30pm	Fundamentals of Facilitation	Open Enrollment	312 Rosa L. Parks Blvd. 3rd Floor Conference Room M	FUNFAC1000	HR-FUND-081517-001
8/16/17	Nashville	All	8:30am-12:30pm	Quality Decision Making	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	QDMG2014	HR-QDM081617-001
8/16/17	Nashville	All	1:30pm-4:30pm	Quality Decision Making	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	QDMT4T1000	HR-QDMT4T081617-001
8/16/17	Nashville	All	8:30am-12:00pm	Leadership Theory and Practice	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	LTP1001	HR-LTP081617-001
8/17/17	Nashville	All	1:00pm-4:00pm	Leadership Theory and Practice	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	LTP1000	HR-LTPt4t-081717-001
8/17/17-8/18/17	Nashville	All	8:00am-5:00pm	Respectful Workplace	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	RWRC1000	HR-RWT4T-081717-001
8/21/17	Nashville	All	8:30am-12:30pm	Competency and Behavioral Based Interviewing	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CBBIW1000	HR-CABBI-082117-001
8/21/17	Nashville	All	1:30pm-4:30pm	Competency and Behavioral Based Interviewing	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	CABBIT4T100	HR-CABBIT4T082117-001

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8/21/17	Nashville	All	8:30am-12:00pm	Effective Communication	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	EC1000	HR-EC082117-001
8/22/17	Nashville	All	8:30am-12:30pm	Developing Direct Reports	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	Coming Soon	Coming Soon
8/22/17	Nashville	All	1:30pm-4:30pm	Developing Direct Reports	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	Coming Soon	Coming Soon
8/22/17	Nashville	All	8:30am-12:00pm	Effective Communication	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room B	ECT4T1000	HR-ECT4t082217-001
8/23/17	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	BET1000	HR-BET082317-001
8/23/17	Nashville	All	1:00pm-4:00pm	Building Effective Teams	Training for Trainers	312 Rosa L. Parks Blvd. 3rd Floor Conference Room B	BETT4T1000	HR-BETt4t082317-001
8/23/17-8/24/17	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	505 Deaderick Street 1st Floor Training Room 2	HTF1000	HR-HTF-082317-001
8/24/17	Nashville	All	8:30am-12:00pm	Change Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CHMG1000	HR-CM082417-001
8/24/17	Nashville	All	1:00pm-4:00pm	Change Management	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	CHMG2000	HR-CMt4t082417-001
8/29/17	Nashville	All	8:30am-12:00pm	Self-Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	SM1000	HR-SM082917-001
8/29/17	Nashville	All	1:00pm-4:00pm	Self-Management	Training for Trainers	505 Deaderick Street 1st Floor Training Room 3	SMT4T1000	HR-SMT4T082917-001
8/30/17	Nashville	All	8:30am-12:00pm	Conflict Management	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	CMGT2000	HR-CMGT083017-001

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8/30/17	Nashville	All	8:30am-12:00pm	S.T.A.R. Principles	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	STAR2000	HR-STAR2-083017-001
8/31/17	Nashville	All	8:30am-12:00pm	Effective Presentation Skills	Open Enrollment	505 Deaderick Street 1st Floor Training Room 2	EPSkills1000	HR- EPSkills083117-001
8/31/17	Nashville	All	1:00pm-4:00pm	Effective Presentation Skills	Training for Trainers	505 Deaderick Street 1st Floor Training Room 2	EPS1000	HR-EPSt4t-083117-001
8/31/17	Nashville	All	8:00am-12:00pm	Pillar 1: The Role of Human Resources	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PILL11000	HR-PILL1-083117-001
8/31/17	Nashville	All	12:30pm-4:30pm	Pillar 2: Legal Issues in Human Resources	Open Enrollment	505 Deaderick Street 1st Floor Training Room 3	PILL21000	HR-PILL2-083117-001